



AIA
Dallas

RETROSPECT 2019

DO's and DON'T's

MISSION STATEMENT

Established in 1990, RETROSPECT is an annual exhibition showcasing the local, national, and international works of Dallas architects and architectural firms through three-dimensional displays designed to provide a glimpse of current trends in architecture. RETROSPECT demonstrates how architects lead efforts to make our city a better place to live, work, and play.

DO's

- Embrace this year's theme, **"Influence,"** and remember the mission of RETROSPECT as you design your exhibit.
- Make plans for the life cycle of your installation and its materials.
- In your design, include a flat 4" x 6" surface for voting information (provided by AIA Dallas) to be affixed to the exhibit in a prominent position for best visitor engagement.
- Register early and reserve your exhibition location.
- Design your exhibit with accessibility and safety in mind.

DON'T's

- Don't forget to include your community partners info and your design statement or visual in the submission submittal due on April 3rd.
- Don't be late to Set-up or Take Down – times will be strictly enforced.
- Don't take up more kiosk locations than you register for – the number of spaces are limited, but it's easy to register for the expected size of your exhibition.
- Don't include anything in your exhibit that can be removed or used to damage NorthPark or the other exhibits.
- Don't design to allow visitors to write on your exhibition, and don't include artificial plants in your design. Both are prohibited by NorthPark.
- Don't forget about the long-standing relationship between NorthPark and AIA Dallas, and that we are guests.
- Don't forget all the tools, wires, cables, and equipment needed to install and maintain your exhibit. While power is provided to the displays the morning after they are installed, there will not be power available during installation.

AIA Dallas reserves the rights for unlimited and exclusive use of submissions for any display or promotional materials.

For more information or clarification, contact Retrospect Chair Leslie Rios, Assoc. AIA, at lrios@hksinc.com or Communications Manger Katie Hitt, Assoc. AIA at khitt@aiadallas.org.