

Dear Job Candidate,

To post your resume with AIA Dallas you'll need to create a profile on our website.

Getting stated is easy, just follow the steps below.

Visit www.aiadallas.org.

Click on "Job Bank".

Under "My Resume", click on "Log In".

Select the third option "I do not have a login and would like to only access the Job Bank."

Fill out registration form, click "Submit". (Please write down your username and password. You'll need it in the future to update your resume, and post your resume for additional positions).

Click "Create Profile". From here you're able to set up your Contact Information, Upload your resume, and set up your Email Preferences. After you've set up your Personal Profile click "Submit". (This step must be done in order to post your resume).

Now you can search for jobs.